

Journal of Andrology Submission Checklist

COVER LETTER

All submissions must be accompanied by a cover letter (letter of transmittal); a text box for this purpose appears on the first screen of the online submission form. The cover letter must contain the following:

- The title of the paper and a statement of its main point and significance.
- Statement that the manuscript represents original, unpublished material not under editorial consideration elsewhere.
- Statement that ethical guidelines were followed in the conduct of the research.
- Information that will ensure a fair review and avoid potential conflicts of interest.
- Disclosure of Authors' professional and financial affiliations that may be perceived as having biased the presentation.
- Confirmation that written permission has been obtained from any author whose work is cited as a personal communication, unpublished work, or work in press, but is not an author of the manuscript; upon acceptance, a copy of this permission will be requested.
- Confirmation that written permission has been obtained from all publishers, individuals, or institutions that hold copyright or exclusive license for any work (figure, table, textual extract) included in the submission, whether the work is verbatim or modified.

COPYRIGHT TRANSFER AND FINANCIAL SUBSIDY DISCLOSURE FORM

A copyright transfer and financial subsidy disclosure form signed and dated by all authors must be submitted to the Journal Management Office (fax: 608-256-4610; PDF: submit@jandrol.org). Manuscripts will NOT be forwarded for review until the signed form is received.

ABSTRACT

All manuscripts must include an abstract. A text box for this purpose appears on the first screen of the online submission form. Your abstract must meet the following standards:

- Length of 250 or fewer words.
- No references; no trade or brand names.
- Abbreviations, except for units of measure, must be preceded by word(s) for which they stand.

ETHICS

- Use of animals or tissues/cells obtained from animals under your care or another author requires an ethics statement.
- Use of human subjects and/or tissues requires an ethics statement and statement of consent.
- If authors are from more than one institution, reference to approval by an IACUC must be specific (which institution's IACUC).

SOURCE OF ANIMALS/CELLS/TISSUES

Source for animals/cells/tissues must be identified (i.e., from XYZ Company; raised on premises; obtained from Dr. M.B. Generous, Univ. of Philanthropy, City, State; from slaughterhouse, etc.).

SPECIAL CHARACTERS

Please write out special characters (e.g., Greek letters) in your title, summary sentence, and abstract.

SECTION ORDER

The sections of your manuscript must be in the following order:

- Title Page
- Abstract
- Text (e.g., Introduction, Methods, Results, Discussion, Acknowledgments)
- References
- Tables
- Figure Legends
- Figures

PAGE NUMBERING AND LINE NUMBERING

- Please number pages at the top right of each page, except the title page.
- Please add line numbering to your manuscript starting at the Introduction section and ending at the reference list. Please use the word-processing feature “line numbering” to number the lines, thus making it easy for reviewers to cite specific comments in their review. Please number consecutively, every five lines.

REFERENCES

- References to abstracts are not permitted.
- References must be complete and formatted for J Androl and should be linkable to PubMed.

FIGURES/FIGURE LEGENDS

- Figures must be labeled (Figure 1, Figure 2, etc...).
- Photomicrographs must include a scale bar designating their magnification.
- If possible, please upload figure source files at Revision. Contact the Journal Management Office (submit@jandrol.org or 608-256-4616) if you have questions about digital figures.
- Error bars in bar and line graphs must be defined (e.g., \pm SEM, \pm SD) in the figure legends.
- Bar graphs should not be 3-dimensional unless 3-dimensional data are displayed.

TABLES

If a table has only two columns (each row is only an item descriptor and a value), incorporate the data into the text and delete the table. Tables should include only essential data.

ORDER OF REFERENCES, TABLES, AND FIGURES

- List references in the text using the name and date system, and alphabetically at the end in the References list.
- List Tables and Figures in order of appearance in text.

SUMMARY SENTENCE

A one-sentence summary of the manuscript's significance (limited to 250 characters). Do not use phrases such as “this paper demonstrates ...” or “we show that ...” Examples of appropriate summary statements:

- The protein greatstuff (GTSF) is found on the plasma membrane overlaying the acrosome and is essential for capacitation.
- Rat Sertoli cells promote high expression of *Clutz* mRNA and CLUTZ protein by spermatocytes; the phenotype of a null mutation in the *Clutz* gene is azoospermia.